



CTK Nursery  
Brochure for Parents  
Newborn to 2 Years



"And whoever welcomes a little child like  
this in my name welcomes me."  
Matthew 18:5 (NIV)

September, 2014

## Parent Information

- If parents are utilizing the nursery for their child/children on a consistent basis, they are expected to help serve in this ministry. They will be contacted by the coordinator who will add them to a rotating schedule.
- Parents who use the nursery on a consistent basis will also be placed on a rotating, quarterly schedule for deep cleaning the nursery toys.
- Nursery Workers are available to care for your children beginning at 9:50 AM. Please avoid dropping off children prior to that time in order to allow enough time to set up the Nursery.

**Nursery Coordinator: Jenna Sebring**

E-mail: [jennasebring@gmail.com](mailto:jennasebring@gmail.com)

Phone: 973-699-3906

## Child Drop Off/Pick Up Instructions

- Upon drop off, please sign in your child using the dry erase board provided, and place a sticker (provided by a nursery worker) with the child's name on the upper back of the child.
- Items left in the Nursery for the care of your child (i.e. diaper bag, sippy cup, snacks, etc.) must be clearly labeled with your child's first and last name. Masking tape will be available to label your things if needed.
- **The Nursery is now peanut free because of food allergies.** Please do not bring any snacks into the Nursery that contain peanuts/peanut oil. Some safe snacks are Cheerios, animal crackers, goldfish, pretzels & fruit snacks.
- Children may be picked up from the nursery at any time or when the service is over, typically after the doxology. Please note that children in the nursery will only be dismissed to their respective guardian(s), **no exceptions.**
- Please sign out your child upon pick up and take any belongings that you may have left with them.

## Health & Safety Guidelines

Please be advised that the Nursery Workers have been instructed to not accept children into the Nursery who are experiencing health issues that may jeopardize the health of the other children.

**If your child has been experiencing any of the following symptoms/illnesses *IN THE LAST 24 HOURS*, please refrain from using the nursery.**

- Temperature above 99 degrees
- Eye infection (pink eye)
- Strep/sore throat
- Respiratory infections: sinus infections or colds with frequent coughing or sneezing. Nasal drainage that is green or yellow indicates infection.
- Hepatitis, meningitis or influenza
- Some skin infections and rashes (i.e. impetigo, ringworm, fever blisters)
- Vomiting (not including motion sickness)
- Diarrhea
- Other signs and symptoms of possible illness- unusual lethargy, difficulty in breathing, persistent crying or irritability